



MINUTES

MEETING DETAILS

Committee/Work Group	Triple P
Chair(s)	Elaine Murkin
Date	February 14, 2024
Time	1:30 – 2:30
Location	Zoom
Attendees	Emily Castle; Elaine Murkin; Lorena Crosbie; Karynn von Cramon
Regrets	Bev Heuving; Fiona Goodman; Jenny Vandermeer; Joanna Follett; Mattea Steacy; Sarah Kaufman; Tawnya Boileau

AGENDA ITEMS

Item	Owner	Date
Given very limited turn out we had a short meeting. Further consideration to be given to the format of future meetings to encourage attendance and participation.		
<p>Triple P Coordinator Position – For Discussion</p> <p>Lorena advised that CMH has a rough draft of job description prepared. We will circulate the draft to the work group prior to posting. The hope is to have the Coordinator in place by the end of March.</p> <p>Action Item(s):</p> <p>1. Circulate Coordinator Job Description to Work Group</p>	Lorena Crosbie Karynn von Cramon	Feb. 21/24
<p>Change in Roles for Working Group – For Discussion</p> <p>Coming out of the Coordinator job description there may be tasks/responsibilities that could be performed by the work group.</p>		

<p>Action Item(s):</p> <p>1. Format and responsibilities of work group to be revisited. See Terms of Reference.</p>	<p>Elaine Murkin</p>	<p>Mar. 21/24</p>
<p>Practitioner Training Requests – For Decision</p> <p>Emily asked whether the coordinator salary dollars that have not been used can be used for training as there are organizations interested and we are almost out of training money for 2023 – 24. Lorena will check with the Ministry.</p> <p>Action Item(s):</p> <p>1. Determine whether salary dollars can be used for remaining training requests.</p>	<p>Lorena Crosbie Emily Castle</p>	<p>Feb. 21/24</p>
<p>Practitioners Day Feb. 29 – For Information</p> <p>Topic: Flexibility vs. Fidelity presented by Triple P Canada</p> <p>Emily has only had 6 responses to date. We discussed how to encourage attendance. Do we need to rethink how we are networking with practitioners (ie. a quick meeting every 2 months) going forward?</p> <p>Action Item(s):</p> <p>1. To send out reminder and explain that practitioners can just join for the Zoom session.</p>	<p>Emily Castle</p>	<p>Feb. 19/24</p>
<p>Next Meeting: March 21/24 2:30 – 4:00</p>		