



# MINUTES

## MEETING DETAILS

<b>Committee/Work Group</b>	Data
<b>Chair(s)</b>	Geraldine Slark
<b>Date</b>	October 26, 2023
<b>Time</b>	2:30 – 3:30
<b>Location</b>	Zoom
<b>Attendees</b>	Geraldine Slark; Karen Woods; Dr. Jackie Shoemaker Holmes; Victoria Everett; Karynn von Cramon
<b>Regrets</b>	Bev Heuving; Jaime Beechey; Jane Hess

## AGENDA ITEMS

Item	Owner	Date
<p><b>1. Volunteer to co-chair work group with Geraldine – For Decision</b></p> <p>Our draft terms of reference &amp; the practice of other work groups are to have 2 co-chairs. The coordinator (Karynn) does not play this role, but will provide all administrative support including the scheduling of meetings; preparation of Agendas &amp; Minutes; etc.</p> <p><b>Task(s):</b></p> <p><b>1. We don't yet have a volunteer so this will remain on the Agenda.</b></p>	All	Nov. 23/23
<p><b>2. Annual Review of Terms of Reference – For Information (To be Done Each September)</b></p> <p><a href="https://everykid.on.ca/wp-content/uploads/2023/05/Data-Work-Group-TOR-May-3-2023-2.pdf">https://everykid.on.ca/wp-content/uploads/2023/05/Data-Work-Group-TOR-May-3-2023-2.pdf</a></p> <p>Review completed. No changes recommended.</p>		
<p><b>3. Student Data Report Project – For Information &amp; Discussion</b></p> <p>We have partnered with Cornell University student Victoria Everett to take on developing the Fulton Data</p>		

<p>into a report like the Perth Vital Signs Report (linked below). This would include synthesizing and presenting the Fulton data, but also reaching out to our partners to get more granular data as needed. The plan is for Victoria to work with Karynn on this between September 1 and December 31 2023. We had a very robust discussion about the scope of Victoria’s work, which included our work plan discussion (see below). Ultimately, we agreed that Victoria’s role is constrained by necessity and time and, therefore, will focus on a big picture, high level summary of some of the Fulton data to re-engage Lead Table in the data discussion – it will be the beginning of the data conversation, not the end.</p> <p>It was noted, particularly by Karen &amp; Jackie, that there re some imbedded assumptions and some problems with the Fulton report that should likely be hi-lighted for Lead Table and considered both in how we use the data forward going and how we collect data in the future. Victoria may include this in her work, or this may be left for the work group to address with Lead Table at a later date.</p> <p><b>Task(s):</b></p> <ol style="list-style-type: none"> <li><b>1. Karynn &amp; Victoria will meet to plan Victoria’s work.</b></li> <li><b>2. Jackie will meet with Victoria to discuss “sober second thoughts” around Fulton data.</b></li> </ol>	<p>Karyn &amp; Victoria Jackie &amp; Victoria</p>	<p>Nov. 7/23 Jan. 1/24</p>
<p><b>4. Summer Survey Results – For Discussion</b></p> <p><a href="https://everykid.on.ca/wp-content/uploads/2023/10/2023-SUMMER-SURVEY-RESULTS.pdf">https://everykid.on.ca/wp-content/uploads/2023/10/2023-SUMMER-SURVEY-RESULTS.pdf</a></p> <p>It was suggested that an additional survey is required to drill deeper. This will be included in our work plan.</p>		
<p><b>5. Work Plan – For Discussion &amp; Decision</b></p> <p>We asked who the Fulton data report is for? Community? Partners? Service Providers? There was a general feeling that the data was for our partners/service providers. At the same time it was recognized that Lead Table had intended for the data to be communicated to our communities in a simple, digestible way. To this end we discussed marrying the objective with the audience, perhaps through fun videos and social media. This, though, is beyond Victoria’s scope. It can, though, be incorporated in our work plan. Related to this was the recommendation that we create a communications strategy.</p>		

<p>Lead table has recently recommend the creation of a Communications Work Group, which Karynn will be targeting for the New Year.</p> <p>It was suggested that a 1X per year report card, where selected indicators are reported on, could assist Lead Table in priorities.</p> <p>Strategic Planning Session for work group.</p> <p><b>Task(s):</b></p> <ol style="list-style-type: none"> <li><b>1. All of these ideas to be rolled into draft workplan for further discussion at next work group meeting.</b></li> </ol>	Karynn	Nov. 23/23
<p><b>UNICEF Canada’s Community Child &amp; Youth Survey – Deferred</b></p>	Geraldine	
<p><b>Next Meeting: November 23 2:30 – 3:30 by Zoom</b></p>		