MINUTES

MEETING DETAILS

Committee/Work Group	Developmental Assets Work Group
Chair(s)	Tawnya Boileau
Date	October 17 2023
Time	2:30 – 3:30
Location	Zoom
Attendees	Jane Hess; Tawnya Boileau; Holly Martin; Karynn von Cramon
Regrets	Emily Wimpenny; Erin Reuvers; Katie Lamb; Susan Healey

AGENDA ITEMS

Item	Owner	Date
Volunteer to co-chair work group with Tawnya– Discussed Our draft terms of reference & the practice of other work groups are to have 2 co-chairs. The coordinator (Karynn) does not play this role, but will provide all administrative support including the scheduling of meetings; preparation of Agendas & Minutes; etc. To date we do not have a volunteer so this will remain on the Agenda. **Task(s):** 1. **Work group members to consider volunteering.**	**All**	**Nov 21/23**
Terms of Reference – Approved with Changes **https://everykid.on.ca/wp-content/uploads/2023/10/Developmental-Assets-Work-Group-Terms-of-Reference-Draft-Oct-17-2023.pdf** **Task(s):** 1. **To be brought to Lead Table for final approval.**	**Karynn**	**Nov 8/23**
Terms of Use/Relationship with Search Institute – For Discussion		

We discussed whether EKIOC had had any formal relationship with the Search Institute in the past and what can and cannot be used. EKIOC purchased and used pamphlets and other resources from the Search Institute historically, as did the Health Unit. In looking at the Search Institute website Tawnya & Holly pointed us to free resources and to a Terms of Use page (below). https://www.search-institute.org/terms-of-use/?__hstc=75443661.3db1b1ae5833fe744d52ed5301ee90af.1697570810982.1697570810982.1697570810982.1&__hssc=75443661.1.1697570810982&__hsfp=3165562432 **Task(s):** **1. Karynn will research through the Search Institute website & report back.**	**Karynn**	**Nov 21/23**
Work Plan – Discussed & Drafted **https://everykid.on.ca/wp-content/uploads/2023/10/DEVELOPMENTAL-ASSETS-WORK-PLAN-2023-24.pdf** **Task(s):** **1. Work group to review and continue refining at next meeting.**	**All**	**Nov 21/23**
Next Meeting: November 21 2:30 – 3:30 By Zoom		