



# AGENDA

## MEETING DETAILS

<b>Committee/Work Group</b>	French Language Services Work Group
<b>Chair(s)</b>	TBD
<b>Date</b>	September 12 2023
<b>Time</b>	2:30 – 3:30
<b>Location</b>	Zoom
<b>Invitees</b>	Anne Gravelle; Geneviève Jolicoeur; Mattea Steacy; Mélissa Yakimishan ; Cathy Gladu

## AGENDA ITEMS

Time	Item	Owner
2:30 – 2:40	<p><b>Welcome &amp; Introductions</b></p> <p>A note on recruitment: At the time of writing no additional work group members have been identified, but this remains a goal. Please send all suggestions to Karynn and she will continue with the effort.</p>	All
2:40 – 2:45	<p><b>Volunteers to co-chair work group – For Decision</b></p> <p>Our draft terms of reference &amp; the practice of other work groups are to have 2 co-chairs. The coordinator (Karynn) does not play this role, but will provide all administrative support including the scheduling of meetings; preparation of Agendas &amp; Minutes; etc.</p>	
2:45 – 3:00	<p><b>Terms of Reference – For Approval</b></p> <p><a href="https://everykid.on.ca/wp-content/uploads/2023/08/French-Language-Services-Terms-of-Reference-Draft-July-11-2023.pdf">https://everykid.on.ca/wp-content/uploads/2023/08/French-Language-Services-Terms-of-Reference-Draft-July-11-2023.pdf</a></p> <p>Karynn drafted Terms of Reference in July 2023 and sent them to the group. After approval at this meeting, they will be brought to EKIOC’s Lead Table for final approval, likely at the October 4, 2023 meeting.</p>	
3:00 – 3:30	<p><b>Work Plan – For Decision</b></p>	

	<p>Work groups are doing work plans for the first time this year, so the template provided is experimental in nature. The goal would be to bring it to the Lead Table for finalization at the October 4 meeting if possible. Karynn has also provided EKIOC's 2023 – 25 Priorities as context and backbone.</p>	
	<p><b>Next Meeting: October 10 2:30 – 3:30 By Zoom</b></p>	