



MINUTES

MEETING DETAILS

Committee/Work Group	Data
Chair(s)	Geraldine Slark
Date	February 23
Time	2:30 – 3:30
Location	Brockville Library & by Zoom
Attendees	Geraldine Slark; Jaime Beechey; Karynn von Cramon
Regrets	Lesley Hubbard; Bev Heuving

AGENDA ITEMS

Item	Owner	Date
1. Welcome & introductions.		
<p>2. Update on Robert Fulton Proposal – For Information</p> <p>Robert Fulton is in the process of writing an updated proposal for several things we will be able to choose from, including updating the original set of tables and adding in new tables that zero in on the issues we want to look at. The proposal will allow us to specify the level of detail we need.</p> <p>Action Item(s):</p> <ol style="list-style-type: none"> 1. Karynn will act as liaison with Robert Fulton while his proposal is written. 2. Proposal will be brought back to Data Work Group & then shared with Lead Table for final approval. 	<p>Karynn</p> <p>All</p>	<p>Ongoing</p> <p>April 2023</p>
3. Begin development of Terms of Reference – For discussion		

<p>We have not had success yet in gathering any children’s table specific data work group TORs. We therefore, agreed to work at a draft through other sources. We would like our TOR to speak to information/data sharing as between Lead Table partners; making data a regular feature of our Lead Table agenda; and scheduling a regular review/refresh of the data we collect.</p> <p>Action Item(s):</p> <ol style="list-style-type: none"> 1. Geraldine will send some examples from outside children’s services. 2. Jaime will see what is available through OACAS. 3. Karynn will draft preliminary TOR for review at our next meeting 	<p>Geraldine</p> <p>Jaime</p> <p>Karynn</p>	<p>Feb 23/23</p> <p>Mar 2/23</p> <p>Mar 23/23</p>
<p>4. Next Meeting: March 23 2:30 – 3:30</p>		