



# MINUTES

## MEETING DETAILS

<b>Committee/Work Group</b>	Data
<b>Chair(s)</b>	Geraldine Slark
<b>Date</b>	January 26, 2023
<b>Time</b>	2:00 – 3:00
<b>Location</b>	Brockville Library & by Zoom
<b>Attendees</b>	Erin Lee Marcotte; Lesley Hubbard; Bev Heuving
<b>Regrets</b>	Jaime Beechey

## AGENDA ITEMS

Item	Owner	Date
1. <b>Welcome &amp; introductions!</b>	n/a	n/a
2. <b>Robert Fulton Report:</b> In early 2020 Erin Lee Marcotte reached out to Robert Fulton (who had authored 4 prior reports for FCS) on behalf of a group of EKIOC partners to commission a report on up-to-date data to support inter-agency planning; specifically mapping data regarding the needs and resilience of children and families in our counties. Robert Fulton responded with a proposal in March 2020 with a cost of \$6000 to complete the project (see Proposal dated March 4, 2020). Due to the pandemic the proposal was not followed up on. We have approximately \$16,000 in the EKIOC Criminal Court Fund, which could fund the project should Lead Table agree. The Data work group concluded that we should recommend to Lead Table that we pursue this report now. Erin Lee Marcotte undertook to communicate with Robert Fulton and to introduce Karynn von Cramon to him to get the ball rolling on an		

<p>updated proposal. This will also be brought back to Lead Table.</p> <p><b>Action(s):</b></p> <ol style="list-style-type: none"> <li><b>Erin Lee Marcotte to communicate with Robert Fulton.</b></li> <li><b>Recommendation to be brought back to Lead Table.</b></li> </ol>	<p><b>Erin Lee Marcotte</b></p> <p><b>Geraldine Slark/Karynn von Cramon</b></p>	<p><b>January 27, 2023</b></p> <p><b>February 1, 2023</b></p>
<ol style="list-style-type: none"> <li><b>CSRF Application for Data Analyst:</b> Jane Hess of the United Way suggested at our last Lead Table meeting that perhaps the EKIOC could apply for a data analyst position to be shared between agencies through the Community Services Recovery Fund. The Data Work Group had a robust conversation about this. While the opportunity is appealing, the groups felt that such an application was premature. EKIOC is not clear what it would ask of such a position or how it would be managed. It was recommended that we start with a Fulton report to set our new baseline data. It was suggested that perhaps an application could be made to fund a Health and Resilience Day for front line staff, should that work group come together, which to date it has not.</li> </ol> <p><b>Action(s):</b></p> <ol style="list-style-type: none"> <li><b>Decision and suggestion to be brought back to Lead Table.</b></li> </ol>	<p><b>Geraldine Slark/Karynn von Cramon</b></p>	<p><b>February 1 2023</b></p>
<ol style="list-style-type: none"> <li><b>Meeting frequency &amp; scheduling/Terms of Reference</b> – We agreed to monthly for 1 hour. To this end Karynn will send out a Doodle Poll and will schedule accordingly. We also agreed to seek out best practice information and Terms of Reference for data work groups on other child &amp; youth tables to inform our development.</li> </ol> <p><b>Action(s):</b></p> <ol style="list-style-type: none"> <li><b>Karynn to send scheduling doodle poll.</b></li> </ol>	<p><b>Karynn</b> <b>All</b></p>	<p><b>January 29, 2023</b> <b>March 1, 2023</b></p>

<b>2. Karynn to gather TORs from other tables. All members to seek out data TORs.</b>		
<b>5. Next Meeting: TBA</b>		