



MINUTES

MEETING DETAILS

Committee/Work Group	Triple P
Chair(s)	Elaine Murkin
Date	April 20, 2023
Time	1:30 – 4:30
Location	Zoom
Attendees	Bev Heuving; Emily Castle; Fiona Goodman; Gwendy Lapp; Jenny Vandermeer; Joanna Follett; Mattea Steacy; Elaine Murkin; Sarah Kaufman; Tawnya Boileau; Katie Venema; Nancy Cassie
Regrets	Bev Heuving; Jenny Vandermeer; Sarah Kaufman; Tawnya Boileau; Katie Venema; Nancy Cassie

AGENDA ITEMS

Item	Owner	Date
Welcome & Introductions Welcome to Katie Venema and Nancy Cassie, who are our new representatives from Interval House		
Review of Terms of Reference – For Discussion The Triple P Terms of Reference were last reviewed in 2015, therefore we reviewed them line by line and made changes as a group. Karynn will reformat and align language with the TORs of other work groups and will circulate on-line for approval, after which the revised TOR will be brought to Lead Table for final approval. Action(s): <ol style="list-style-type: none"> 1. Karynn to revise TOR & circulate. 2. Work group to approve. 3. Karynn & Elaine to bring to Lead Table. 	Karynn Work group Karynn & Elaine	April 25 April 28 May 3
Updated Practitioners List – For Information		

<p>Karynn updated our Practitioners list in March with the help of partner agencies. The updated list will inform the data collection process.</p>		
<p>Data Collection Tool – For Information</p> <p>Gwendy updated that the Triple P Data Collection survey is now live and ready for use. We will send out an email reminder for submission of data on a quarterly basis (Apr-June; July-Aug; Sept-Dec; Jan-Mar). The email will be to all Practitioners and the Working Group with a quarterly report being made available to all in return.</p> <p>Submission of data can be in the following ways: -monthly, bi-monthly, quarterly -as an individual practitioner -as a department/agency for those with an office staff member to collect and enter the data</p> <p>Please use this link to submit your Triple P data:</p> <p>Live Survey Link: https://chkmkt.com/TriplePDataCollectionTool</p>		
<p>Planning Sessions & Client Requests – For Information</p> <p>The Health Unit are offering Fearless on May 6 and have 5 school cafes booked through the spring. They have also been approached by TR Leger to register students who have primary caregiving responsibilities for on-line programs, for which they will get a school credit.</p> <p>Children’s Mental Health is offering Fearless on May 27.</p>		
<p>Practitioner Training Requests – For Discussion</p> <p>It is the new fiscal year thus there are new training dollars available – 1 DSLG & 2 CMH requests have been received and approved.</p> <p>FCSLLG looking for opportunities for new practitioners to observe group facilitation. There are concerns about parents’ comfort level with this. We discussed instead the option of</p>		

<p>partnering less experienced practitioners with more experienced practitioners, as well as presenting a mock session. We will continue to explore this at future meetings.</p> <p>Action(s):</p> <ol style="list-style-type: none"> Karynn to make sure community of practice opportunities for mentoring are included on future agendas. 	<p>Karynn</p>	<p>June 15 2023</p>
<p>Review Work Plan – For Discussion</p> <p>We reviewed the 2022 work plan in detail and brought it up to date.</p> <p>Action(s):</p> <ol style="list-style-type: none"> Karynn to complete work plan and return to Emily & Gwendy. 	<p>Karynn</p>	<p>April 25 2023</p>
<p>Budget Update – For Information</p> <p>Due to year end this is not yet available. Elaine will send out when it is.</p> <p>Action(s):</p> <ol style="list-style-type: none"> Elaine to send out budget update when available. 	<p>Elaine Murkin</p>	<p>June 15 2023</p>
<p>Agency Updates – For Information</p> <p>The Triple P Ontario Website includes a list of practitioners who are trained in all types of Triple P, so if a family needs something that is not being offered in our area look there.</p> <p>EarlyOn is looking at providing parent education virtually in the Fall.</p> <p>2023 Asset Builder Awards: The Every Kid in our Communities (EKIOC) Coalition is looking for nominations of organizations, businesses, and individuals who made a difference in the lives of children and youth in Leeds and Grenville, particularly over the last 3 difficult pandemic years- in other words they built assets! These “asset builders” will be recognized at a</p>		

<p>ceremony on Sunday June 4, 2023, at the YMCA of Brockville and Area. The deadline for nominations is May 3, 2023. Please click on the Submission Form below.</p> <p>https://everykid.on.ca/wp-content/uploads/2023/03/3587-Recognition-of-Asset-Builders-2023.pdf</p>		
Next Meeting: June 15 1:30 – 4:30		