



# MINUTES

## MEETING DETAILS

<b>Committee/Work Group</b>	Early Years Service Providers
<b>Chair(s)</b>	Catherine Robinson & Fiona Goodman
<b>Date</b>	April 13 2023
<b>Time</b>	1:30 – 3:00
<b>Location</b>	Zoom
<b>Attendees</b>	Sarah Kaufman; Gwendy Lapp; Catherine Robinson; Courtney Livingstone; Mattea Steacy; Ruth Shay; Jessica Bass; Christina Davis; Lisa Hunt; Paula Cole; Kathy Senneker
<b>Regrets</b>	Fiona Goodman; Darlene Owen; Elaine Murkin; Shannon Brown; Anna Goodings; Paula Coleman; Cathy Gladu; Ruth Shay; Geneviève Jolicour; Norma McDonald; Gillian Jackson; Jenny Vandermeer; Cathy DelMei;

## AGENDA ITEMS

Item	Owner	Date
<p><b>Welcome &amp; Introductions</b></p> <p>Welcome to Jessica Bass who is joining our group as the representative from the Child Care Supervisor Network. Jessica is the supervisor of the Kemptville &amp; Area Family Resource Centre.</p> <p>Welcome to Christina Davis who is joining our group as a representative from the United Counties. Christina is the Child Care Coordinator in the Children’s Service Department.</p>		
<p><b>Agency Profiles – For Information</b></p> <p>Mattea Steacy – United Counties of Leeds &amp; Grenville: PowerPoint to Follow</p> <p>Sarah Kaufman – Developmental Services of Leeds &amp; Grenville: <a href="https://everykid.on.ca/wp-content/uploads/2023/04/Developmental-Services-of-Leeds-and-Grenville.pdf">https://everykid.on.ca/wp-content/uploads/2023/04/Developmental-Services-of-Leeds-and-Grenville.pdf</a></p>		

<p>Catherine Robinson – Language Express:  <a href="https://everykid.on.ca/wp-content/uploads/2023/04/LE-profile-presentation-for-EYSPWG-April-2023.pptx">https://everykid.on.ca/wp-content/uploads/2023/04/LE-profile-presentation-for-EYSPWG-April-2023.pptx</a></p>		
<p><b>Welcome to Kindergarten Update – For Information</b></p> <p>Our slide decks were updated through January to March. They were approved by both the Upper Canada District School Board and the Catholic District School Board of Eastern Ontario. Both Boards have distributed the slides and resource guides to all school principals.</p> <p>We had hoped to have the materials translated to French through the Ministry of Health, but our request was rejected. Geneviève Jolicoeur of the French Public School Board of Eastern Ontario has advised that their school board will only accept translated materials. She has asked if the services presented on the slides and resource guides are available in French? This is a bigger conversation than our WTK project that will be brought to Lead Table. We may set up a work group or sub- work group regarding French services.</p> <p><b>Action(s):</b></p> <ol style="list-style-type: none"> <li>1. Karynn to bring French Language Services to the Lead Table for further discussion.</li> </ol>	<p>Karynn</p>	<p>May 3 2023</p>
<p><b>Review of Amended Terms of Reference – For Discussion</b></p> <p>Draft Terms of Reference were reviewed and some changes made. The next step will be to bring the TOR to the Lead Table for Approval, so that it is in place for our September 2023 meeting, at which point we will appoint a new Chair to take Catherine’s place and begin our work plan.</p> <p><b>Action(s):</b></p> <ol style="list-style-type: none"> <li>1. Karynn to bring the TOR to the Lead Table for approval.</li> </ol>	<p>Karynn</p>	<p>May 3 2023</p>

<p><b>Child Care Supervisors Network (standing item) – No Report</b></p>		
<p><b>Roundtable Partner Updates - For Information</b></p> <p>Infant &amp; Child Development has had a staffing change and are recruiting, but in the time being Courtney is the only staff and, therefore, the wait list is on hold.</p> <p>The United Counties are 1 day away from closing their childcare survey. Mattea also wanted it noted that new Family Program Guides will be sent out, as there was a change to the time of the Saturday morning program at the Library.</p> <p>JK children must be referred to Language Express by September 1 of their JK year. This is a change to accommodate triaging whether a child will stay with Language Express or receive services from their school board.</p> <p>EKIOC is looking for nominations of organizations, businesses, and individuals who made a difference in the lives of children and youth in Leeds and Grenville, particularly over the last 3 difficult pandemic years – in other words they built assets! These asset builders will be recognized at a ceremony on Sunday June 4 2023 at the YMCA of Brockville and Area. The deadline for nominations is May 3 2023.</p> <p>Submission Form:</p> <p><a href="https://everykid.on.ca/wp-content/uploads/2023/03/3587-Recognition-of-Asset-Builders-2023.pdf">https://everykid.on.ca/wp-content/uploads/2023/03/3587-Recognition-of-Asset-Builders-2023.pdf</a></p>		
<p><b>Next Meeting: June 8 1:30 – 3:00</b> Agency Profiles by Paula Coleman &amp; Jessica Bass</p>		