

AGENDA

MEETING DETAILS

Committee/Work Group	Coordination & Planning Committee
Chair(s)	Lorena Crosbie & Kimberley Gavan
Date	March 29, 2023
Time	1:30 – 3:00
Location	Zoom
Invitees	Lorena Crosbie, Kimberley Gavan, Marcie Bruyere; Karynn von Cramon

AGENDA ITEMS

Start Time	End Time	Item	Owner
12:00	12:05	Website Administration & Social Media – For Information Transfer of website administrative responsibilities and financial billing is transferring from Keith McPhee to Karynn, Marci, & CMH. Thank you for Keith. Karynn will be meeting with communications at the Health Unit on April 14 to gain clarity on the historical social media sites and how they were being administered.	Karynn
12:05	12:10	Terms of Reference – For Information & Discussion The Data Work Group & the Wellness Work Group have been working on draft terms of reference, while the Early Years Service Providers Work Group has been revising its' TOR. To review drafts. Should we be revising our Lead Table TOR?	Karynn
12:10	12:15	Fulton Proposal – For Information The 2023 Fulton report has been paid for by a partner service agency and the work on it is underway. Bob expects to have the project complete by the end of April.	Karynn
12:15	12:20	Asset Builder Awards June 4 – For information & decision	Karynn

		The social media campaign for our Asset Builder Awards begins this week, which is being managed by the Health Unit. We have posted the event and submission form at www.everykid.ca and Tawnya will be informing partners at our Lead Table meeting April 5. The deadline for submissions is May 3 and the awards will be presented June 4 at the YMCA. Seeking refreshment funds for event.	
12:20	12:25	<p>Welcome to Kindergarten – For information</p> <p>WTK slide show and resource sheets have been sent to both the UCDSB and the CDSBEO for approval. The UCDSB have approved and are undertaking to provide the packages to all school principals. WTK events are occurring in May.</p> <p>We were not successful in getting our slides translated through the Ministry of Health. Mélissa Yakimishan and Genevieve Jolicouer are both checking with their Boards because the services offered in the community that are presented are for the most part only offered in English to determine their Board’s position on sharing the resources. Mélissa is prepared to do the translation if the Boards are agreeing that the material can be used, but it would likely be a summer project available for next year.</p>	
12:25	12:30	<p>Attendance at March 1 Meeting – For Discussion</p> <p>We had 12 partners in attendance. Only 6 at UCDSB including Kimberley & I. It was a very exciting meeting, so it is a shame there was not greater uptake.</p>	Karynn
12:30	12:35	<p>Attendance for Lead Table April 5 – For Discussion</p> <p>We have 10 confirmations for our April 5 meeting.</p>	Karynn
12:35	1:00	<p>Draft Agenda for Lead Table meeting April 5, 2023 to be finalized and approved – for discussion & decision</p>	Karynn
		Next Meeting: April 26 1:30 – 3:00 Zoom	

