



# MINUTES

## MEETING DETAILS

<b>Committee/Work Group</b>	Early Years Service Providers
<b>Chair(s)</b>	Catherine Robinson & Fiona Goodman
<b>Date</b>	February 9 2023
<b>Time</b>	1:30 – 3:00
<b>Location</b>	Zoom
<b>Attendees</b>	Adam Pratt; Lisa Hunt; Sarah Kaufman; Gillian Jackson; Elaine Murkin; Catherine Robinson; Courtney Livingstone; Darlene Owen; Mattea Steacy; Paula Coleman; Cathy Gladu; Fiona Goodman; Karynn von Cramon; Gwendy Lapp
<b>Regrets</b>	Kathy Senneker; Tracy O'Brien; Jenny Vandermeer; Cathy Delmei; Shannon Brown; Anna Goodings; Ruth Shay; Geneviève Jolicoeur; Norma McDonald

## AGENDA ITEMS

Item	Owner	Date
<p>Welcome &amp; introductions</p> <p>Welcome to Geneviève Jolicoeur an Early Years Specialist with Conseil des écoles publiques de l'Est de l'Ontario (CEPEO) who supports the Centre éducatif Rivière Rideau in Kemptville (Note: Geneviève is unable to attend)</p> <p>Welcome to Adam Pratt from BDACI filling in for Kathy Senneker</p>		
<p><b>Special Needs Resource Services Presentation by Christina Davis, Child Care Coordinator for UCLG Powerpoint attached</b></p> <p>The primary question arising from this presentation was how other community services should intersect with Special Needs Resources and the Inclusion Consultants. Connections &amp; communications should be with the child care provider or operator, who is in the case</p>		

<p>coordination role and will invite Special Needs Resources into the conversation.</p>		
<p><b>Agency Profiles</b></p> <p>We agreed that we will have 2 – 3 agency profiles presented at each of our meetings. Members will provide a written description of their services as well.</p> <p><b>Action Items:</b></p> <ol style="list-style-type: none"> <li><b>1. Karynn to send out request for volunteers for upcoming meetings.</b></li> </ol>	<p>Karynn</p>	<p>February 10, 2023</p>
<p><b>Early Year’s Service Providers Terms of Reference &amp; Work Plan</b></p> <p>It was agreed that our TOR requires updating. The scope is too large and not reflective of what the work group exists for. Once the TOR is updated the Work Group will work toward building a work plan in September 2023.</p> <p><b>Action Items:</b></p> <ol style="list-style-type: none"> <li><b>1. Karynn to make initial changes to TOR for review and finalization by Work Group.</b></li> </ol>	<p>Karynn</p>	<p>April 13, 2023</p>
<p><b>EKIOC Lead Table Priorities</b></p> <p>Karynn reviewed the Lead Table 2023 – 25 Priorities document with the group.</p>		
<p><b>Welcome to Kindergarten Update</b></p> <p>Karynn explained that WTK events seem to be planned for May across the school boards. She has gotten updated information from Lead Table members, so will be fixing our slide show and resource guides accordingly. Once fixed it is hoped we can get them translated into French, after which copies will be sent to all school boards for approval prior to distribution to schools.</p> <p><b>Action Items:</b></p> <ol style="list-style-type: none"> <li><b>1. Karynn to completed amendments to slides &amp; resource guides.</b></li> <li><b>2. Karynn to make arrangements for translation.</b></li> </ol>	<p>Karynn</p>	<p>March 30, 2023</p>

<p><b>3. Karynn to send to school boards for approval.</b></p>		
<p><b>Red Flags document rehaul</b></p> <p>Mattea Steacy explained that EarlyON staff appreciate having a physical Red Flags document, therefore UCLG are looking to have staff update the document. Most updates are related to links, updating agency amalgamations etc. If clarification is needed reach outs will happen to community agencies.</p>		
<p><b>Roundtable Partner Updates</b></p> <p>Mattea Steacy – UCLG – EarlyON is getting busy, as they continue to bring previous and new programs back post-pandemic. They are starting to see better numbers at in-person programs and are building new clientele as many families aged out during the pandemic. They are finalizing their spring program. The Family Program Guide should be released shortly.</p> <p>Gillian Jackson – Smart Start Hubs officially launched at the beginning of January. Formal partners were their initial focus and are now looking forward to sharing with informal partners. More information is on their website.</p> <p>Gwendy Lapp – Triple P – in person Smith Falls (FearLess) all day workshop from 9 – 4 on March 4; parents need to pre-register. Another in-person session is planned for Brockville at the end of April. Both are for parents of children ages 6 – 14. For any information Gwendy is the point of contact. Triple P is starting to offer parenting sessions and cafes through schools. Westminister Public School has confirmed a session on screen time. FCSSLG will be running a Transitions virtual program (post separation conflict) – dates to be confirmed.</p>		
<p><b>Next Meeting: April 13 1:30 – 3:00</b></p>		