



MINUTES

MEETING DETAILS

Committee/Work Group	Triple P
Chair(s)	Elaine Murkin
Date	January 23, 2023
Time	9:30 – 12:00
Location	Zoom
Attendees	Emily Castle; Fiona Goodman; Gwendy Lapp; Joanna Follett; Mattea Steacy; Elaine Murkin;
Regrets	Bev Heuving; Sarah Kaufman; Leslie Hubbard

AGENDA ITEMS

Item	Owner	Date
1. Welcome & introductions!	n/a	n/a
2. Expanding our Work Group & Looking for Co-Chair – We reviewed the Triple P Practitioner List. It seems that at least some of the list is out of date. Karynn will be communicating with Triple P leads on work group to obtain up-to-date information & will reach out to those organizations that do not have leads on the work group to update the Triple P Practitioner List prior to the start of data collection April 1, 2023.	Karynn von Cramon	April 1 2023
3. Presentation to Lead Table Feb. 1, 2023 – in our quest to expand our work group, but also to educate new members of the Lead Table Elaine and Cathie will be presenting to Lead Table on February 1. They will include what has happened over the past year and the history of Triple P in Leeds & Grenville.	Elaine Murkin, Gwendy Lapp and Cathy DelMei	February 1 2023
4. Meeting frequency & scheduling – We agreed to meet quarterly for 2.5 hours each meeting, with our next meeting	Karynn von Cramon	February 1 2023

<p>occurring in April. We are going to schedule 4 meetings for the fiscal year ahead of time. To this end Karynn will send out a Doodle Poll and will schedule accordingly.</p> <p>It was also agreed that Triple P will be a standing item on the Lead Table monthly agenda, so updates can be shared, and it does not get missed.</p>		
<p>5. Training Opportunities - Emily and Gwendy have sent out training opportunities to local practitioners. Karynn will post the Training and Accreditation opportunities on the Every Kid website.</p>	<p>Karynn von Cramon</p>	<p>January 26, 2023</p>
<p>6. Data Collection – We reviewed the Triple P Data Collection Tool that was developed by the Health Unit in consultation with the Triple P work group 2018 – 2020. It was approved by the group, and was to have been introduced at the Lead Table in March of 2020. COVID interrupted that plan. Therefore, we agreed to implement the Triple P Data Collection Tool for fiscal 2023 – 24. Elaine will introduce it to Lead Table at our meeting on March 1, 2023, and Karynn will send it all our Triple P partner organizations for April 1, 2023.</p> <p>Fiona raised that the prevention of admission to care numbers being reported by FCS through CMH do not represent all the families receiving Triple P service, even those who may be receiving child protection services. We need to continue to grapple with how to track this for reporting to the Ministry and need to grapple with measuring Triple P outcomes. The Data Collection Tool is only a first step in identifying how many families are receiving Triple P services, from who, and what type.</p> <p>Karynn explained that a Lead Table priority is data and that a data work group has been formed. She is recommending that a</p>	<p>Elaine Murkin Karynn von Cramon</p>	<p>March 1 2023 April 1 2023</p>

<p>member of the Triple P work group be on the data work group.</p>		
<p>7. Planning sessions & client requests – Children’s Mental Health is planning to offer “FearLess” quarterly beginning March 1, 2023.</p> <p>The Health Unit is offering “FearLess” on March 4, 2023, in Smiths Falls and is exploring partnering with schools or offering virtual seminars.</p> <p>Family & Children’s Services is planning to offer sessions 1 & 2 of Transitions virtually in March & April, as well as Teen Triple P. These will be open to the public. FCS is also looking to collaborate with CMH as they have a staff recently trained in “FearLess”.</p> <p>The United Counties of Leeds & Grenville do not have any Triple P sessions planned at present but may have in the Fall.</p> <p>Emily & Gwendy will ensure that materials are available for the identified sessions, which will use up the remaining budget for supplies and materials of \$3764.</p>	<p>Emily Castle & Gwendy Lapp</p>	<p>Before March 2023</p>
<p>8. Practitioner Networking Day – We reviewed and approved a draft agenda for the Practitioner Workshop, which is scheduled for March 2, 2023, 9:00 – 1:00. We also approved the expenditure on lunch and snack & the speaker’s honorarium to be paid out of our remaining training budget (\$3400).</p> <p>It was suggested in discussion that more regular Practitioner workshops or community of practice meetings occur going forward (ie. To discuss items of interest, such as how to use Tip Sheets where barriers exist).</p>	<p>Emily Castle & Gwendy Lapp</p>	<p>March 2, 2023</p>
<p>9. Budget Update – Elaine advised that there is the following remaining in our 2022 – 23 budget: Supplies & Materials - \$3764 Advertising - \$500</p>	<p>n/a</p>	<p>n/a</p>

Training - \$3400		
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