

# AGENDA

## MEETING DETAILS

<b>Committee/Work Group</b>	Coordination & Planning Committee
<b>Chair(s)</b>	Lorena Crosbie & Kimberley Gavan
<b>Date</b>	January 4, 2023
<b>Time</b>	1:30 – 3:00
<b>Location</b>	Zoom
<b>Invitees</b>	Lorena Crosbie, Kimberley Gavan, Marcie Bruyere; Karynn von Cramon

## AGENDA ITEMS

<b>Start Time</b>	<b>End Time</b>	<b>Item</b>	<b>Owner</b>
1:30	1:35	Composition of Coordination & Planning Committee – with Sue’s leaving how should we approach replacement? <b>For discussion &amp; decision</b>	<b>Karynn</b>
1:35	2:00	Priority Setting Exercise next steps – <b>for discussion &amp; decision</b> (See attached)	<b>All</b>
2:00	2:05	Website Usability Survey – <b>For discussion &amp; decision</b>	<b>Karynn</b>
2:05	2:35	Draft Agenda for Lead Table meeting January 11, 2023 to be finalized and approved – <b>for discussion &amp; decision</b> (see attached)  Environmental Impact of Lead Table Meetings – I would like to try to go low/zero waste at Lead Table meetings by encouraging partners to bring their own coffee/water; providing fruit without packaging; and me bringing home baked, unpackaged snacks (or encouraging partners to bring them). No bottled water, coffee cups, napkins, plates etc. Consideration of alternating hybrid and virtual only meetings. <b>For discussion &amp; decision.</b>	<b>Karynn</b>  <b>Karynn von Cramon</b>
2:35	2:50	Criminal Court Fund – We have approximately \$16,000 in this fund. We are no longer in receipt of these funds. What expenses should we budget for (ie. Website design? Speakers such as Elder proposed by DEI work group) <b>For discussion.</b>	<b>Lorena Crosbie</b>
2:50	3:00	Karynn has been doing outreach to various un or underrepresented organizations as outlined below	<b>Karynn von Cramon</b>

		<p>and have been working on an orientation package – <b>information &amp; discussion.</b></p> <ol style="list-style-type: none"> <li>1. Outreach to LGBTQ+ community in Brockville, Gananoque &amp; Kemptville.</li> <li>2. Outreach to the Indigenous community.</li> <li>3. Outreach to Brandy Smith – the Community Engagement Coordinator at the Library.</li> <li>4. Outreach to French Language Education/Childcare – have added Mélissa Yakimishan of Conseil des Écoles Catholiques du Centre-Est who will be joining us at Lead Table. Waiting to hear back from Marie-Anne Saucier of Conseil des écoles publiques de l’Est de l’Ontario.</li> <li>5. Outreach to local Food Banks, including meeting with JoAnne Sytsma the ED of the Brockville Foodbank &amp; reaching out to Bonnie Pidgeon Coughler the ED of the South Grenville Foodbank. Gananoque also has a Foodbank, as does Westport.</li> <li>6. Sig Leslie Casselman has informed me that she can no longer participate, but that Don Lewis from UCDSB and Brandy Smith from the Brockville Library sit on the Municipal Drug Strategy can represent. For discussion.</li> <li>7. Orientation process &amp; package – I have been using an iterative process to develop an orientation package for new members and have used it with our last 4 new members. See attached package.</li> </ol>	
		<p><b>Next Meeting: January 25 1:30 – 3:00 Zoom</b></p>	