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EMPLOYMENT + EDUCATION CENTRE PROGRAM SUMMARY

Employment / Career Counselling offers career counselling, vocational interest and skills testing, job search tool development and assistance, personal development plans, pre-employment training, re-education information and support, job market and employer contacts and employment strategies.

Resource Centre gives people seeking work access to computers, Internet, resource library, counsellor assistance, job postings, photocopiers, fax machines, retraining information. This Resource Centre houses computers, a Resource Attendant, labour market information, job postings, educational information and place to work on employment tools independently.

Workshops provide people with the tools and skills to help them be successful in their employment search.

Youth Job Connection program will serve youth aged 15 to 29 who experience multiple and/or complex barriers to employment by providing more intensive supports beyond traditional job search and placement opportunities. These include Paid pre-employment training to promote job-readiness; Job matching and paid job placements, with placement supports for participants and hiring incentives for employers; Mentorship services; and Education and work transitions supports.

Youth Job Connection Summer which provides summer, part-time and after-school job opportunities to high school students, aged 15 to 18, who are facing challenging life circumstances and may need support transitioning between school and work. This program includes paid pre-employment training to promote job-readiness; job matching and paid job placements, with placement supports for participants and hiring incentives for employers; mentorship services; and education and work transitions supports.

Mentorship strives to enhance people's opportunities through training, one on one mentorship and events that serve and inspire individual advancement. Our program will result in the increase of confidence, courage, employment and personal development. This includes mentor and mentee training as well as a speed-mentoring option. We offer a special mentoring component for Brockville immigrants and refugees an effective to support an inclusive settlement and integration support mechanism and provides the community a tangible and effective means to support newcomers.

Youth In Transition Worker assists eligible youth leaving care to identify access and navigate adult service systems relevant to their needs, and transition to adulthood, while providing emotional support.

Psychometric Tests access to multiple standardized tests designed to measure candidates' suitability for a role based on the required personality characteristics and aptitude – used for career decision making and for employers' specific hiring needs.

CareerLabsVR is our virtual reality (VR) system, puts job seekers in the driver's seat to not only get tailored job information, but to see, hear, and experience the job itself... without ever leaving the career coach's office. Research shows that 90% of what we see and do is retained, something that has always been missing from Career Coaching, which is why VR is so beneficial and involves job seekers in a completely new way.

The Game of Life is an interactive event for graduating high school students with the purpose of introducing them to the next steps for their transition to work or school in a fun and informative way.

Soft Skills Solutions teaches the skills that will help job seekers compete and advance in today's job market. Soft Skills Solutions© is a free program, is approximately 25- 30 hours in length, and covers important topics that will give confidence and a competitive edge at clients' next job including workplace skills that employers are seeking.

Hospitality Career Catalyst in partnership with Ontario Tourism Education Corporation, this 6-week comprehensive program has many hands-on opportunities for practical skill building while specifically focusing on careers in the hospitality industry. Participants earn their Smart Serve, Service Excellence, emergent Workplace Essentials, WHMIS and Managing Safe Food Certifications.

Getting Ahead In A Just Getting By World powerful curriculum shares Bridges Out of Poverty concepts directly with people in poverty. Trained facilitators help people develop their own plans for stability in this 16-session experience. This training emphasizes the importance of participants—called “investigators”—learning on their own. The co-investigative process uses a self-assessment and other tools to build financial, emotional, and social resources by exploring the impact of poverty in participants' lives.

Work From Anywhere

Have you ever thought about working from home, or even better having the flexibility to take your work on the road with you, but don't know where to start? Through a combination of discussion and hands-on exploration you will graduate with the tools and resources necessary to start working from home. Attendees can attend from the comfort of their own home, or access through the Resource Centre at the EEC and is run live through a web-based platform from 9 AM-12 PM Monday- Friday for two weeks, participants have the ability to tune in later or re-watch the live recording within two hours of the session ending. The workshop is followed by 4-6 weeks of job coaching to support the clients' goal achievement moving forward and to date have resulted in various successes from resource building, to the

securement of full-time WFA postings—some participants even start a side hustle while working full-time.

Services to Employers assists employers looking for the right employees via screening services, free referral and placement services, training and wage subsidies, access to labour pools and Job Board, assistance with job fairs and hirings.

Canada Ontario Job Grant provides direct financial support to individual employers who wish to purchase training for their employees. The objective is to meet the unique needs of businesses that do not have the capacity to develop the training.

Sector Specific Training provides current certifications, sectorial approaches to skill development, mentorship, business connections and practical career strategies.

- **Real Estate Administration**
- **Sales**
- **Child Care Professional**
- **Corrections**
- **Transportation**
- **Information Technology**

Labour Adjustment Services implement services for displaced workers to ease the process of layoffs and closures. We assist individuals and groups to adjust to the workplace change and help with a smooth transition to re-employment. Services include

- Needs assessments
- Re-training and access to funding
- Career Counselling and decision-making coaching
- Labour market information and research
- Re-location and referrals to other services in Ontario
- Re-employment preparation and access to employment opportunities
- Financial Literacy
- Wrap-around support service for employees and their families
- Determination of literacy and numeracy skill level and refer to upgrading services
- Assistance in accessing community services and supports

We Are The Change, an employment preparation program, combines interactive workshops and virtual reality with practical, on-the-job training to equip our youth participants with the skills and experiences needed to build tiny homes. We are engaging construction companies, electrical, plumbing and welding businesses and other contractors needed to teach, show, supervise and mentor our youth regarding all aspects of the tiny home build. Woven throughout the program are life skills, soft skills and employability skills development sessions to build and hone the skills that our youth are needing for long-term life success. We include literacy and basic skills, essential skills training/education in these workshops, with the

intention of working our youth towards high school graduation. Our, We Are The Change Coordinator, is working with decision makers in the municipalities in Leeds and Grenville to change their tiny houses policies/ By-Laws which will result in the ability for people to access this type of affordable housing option. Simultaneously, we are working with our community housing services and related support services to build these tiny homes into their existing housing support continuum, ensuring that affordable housing options are offered to all people.

Certifications

Certifications are organized and funded according to individual goals. We have helped people with forklift licences, driver's licences, DZ and AZ licences, knife handling skills, working at heights, confined spaces, First Aid/CPR etc.

We do offer regular training in the following certifications

- Managing Food Safety
- WHMIS
- AODA
- Workplace Safety
- Service Excellence
- Smart Serve
- RentSmart
- Personality Dimensions
- Workplace Essentials