

Ministry of Education  
Early Learning Division

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Ministère de l'Éducation  
Division de l'apprentissage des  
jeunes enfants

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Queen's Park  
Toronto ON M7A 1L2



**MEMORANDUM TO:** Directors of Education

**FROM:** Jim Grieve  
Assistant Deputy Minister  
Early Learning Division

**DATE:** February 16, 2012

**SUBJECT:** “*Principals Want to Know*” Full-Day Kindergarten (FDK)  
Tip Sheets

**ATTACHMENTS:** Intentional, Play-Based Learning in Full-Day Kindergarten  
  
Supporting Educator Teams in Full-Day Kindergarten  
  
Making Children’s Learning Visible – Documentation in Full-  
Day Kindergarten

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As we approach the third year of full-day kindergarten and the addition of a further 29% of pupils across the province, we are pleased to provide the attached “Principals Want to Know” tip sheets to support system-wide capacity building.

This series of tip sheets reflect key themes that system leaders have identified as critical to the success of full-day kindergarten and recognize the significant role of school administrators in leading transformational change throughout the province. They provide strategies that will support the work of school administrators as visionary and instructional leaders committed to supporting educator teams in creating optimal play-based learning environments. They will also support the work of Early Years Leadership committees as they plan professional development activities for the next three years of implementation.

The “*Principals Want to Know*” tip sheets are part of a larger series of tip sheets for principals that are made available through the Ontario Institute for Education Leadership and posted at: <http://ontarioeducationleaders.ning.com>. They will also be posted at: <http://www.edu.gov.on.ca/eng/curriculum/elementary/kindergarten.html> and <http://www.edu.gov.on.ca/eng/policyfunding/leadership/principalsWanttoKnow.html>

If you have any questions about these resources, please contact your regional Education Officer for information. As always, thank you for your ongoing hard work and commitment to the successful implementation of full-day kindergarten.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Grieve".

Jim Grieve  
Assistant Deputy Minister

Copy:           Rupert Gordon  
                    Director, Early Learning & Child Care Policy and Program Branch

Jill Vienneau  
Director, Child Care Quality Assurance and Licensing