



**Meeting Notes
Lead Table
April 6, 2011
Upper Canada District School Board
9:30 to 11:30 a.m.**

In Attendance: Kathy O'Brien SSLI, Tom Jordan CDSBEO, Jane Hess Health Unit, Laurie Bourne MacKeigan ARCC; Sherry Melinyshyn CPHC; Linda Chadwick Leeds Grenville libraries; Allan Hogan CAS; Morley Burwash MCYS; Sue Watts EEC; Lesley Hubbard Girls Inc.; Sandra Devaney Brockville and Area YMCA; David Huether; Don Lewis UCDSB; Frank Rockett Volunteer Bureau; Jessica Deschamp-Baird DAC; Marty Crapper CRCHC; Candace Kaine Probation; Margaret Van Beers Hotel Dieu CDC; Tom Turner DSLG; Keith McPhee co-chair; Margaret Fancy EKIOC

1. Welcome/Introductions

Keith welcomed guests Kathy O'Brien and Jessica Deschamp-Baird

2. Approval of Agenda – Approved with addition of "Triple P" under 8 c.

3. Approval of Meeting Notes March 2 – Approved with one amendment – Addition of Allan Hogan to names of those in attendance.

4. Presentation

a) Checkered Flags – update and overview (Kathy O'Brien)

Kathy presented an overview of the Checkered Flags document (ppt. attached); purpose, audience, goals and process for development of the resource.

Training plans, needs and trainers Available (see Coordinator's report) There was discussion about the training plans for UCDSB staff. Agencies were asked to consider staff who might help lead the school training.

Actions: members to forward names of staff who would be part of training team to Kathy (obriens@ripnet.com) or Margaret

Members to contact Kathy if interested in additional training for their staff

b) Launch of Community Profiles for Leeds and Grenville (Jessica Deschamp-Baird)

Jessica presented an overview of the Community Profiles (ppt. attached) which were developed for the Southeast Region. There was discussion of the training plan which will include presentations to Joint Services, all municipal councils and other community groups as requested.

Morley reminded members that the Data Analysis coordinator is available to support community work. Margaret will clarify with UCLG the process for doing this. Jessica can be contacted at

Jessica.deschamp@uclg.on.ca

Margaret reminded members that links to both the Community Profiles and Health Risk Indicators can be found on the Every Kid website.

5. Actions from Previous Meeting Notes

- a) Sue Watts to extend an invitation to the Executive Directors of MYCS, MCSS, Health and Municipal Government to meet with Sue, representatives of the Transportation Committee,



EKIOC co-chairs and coordinator within the next two weeks to hear the presentation on the Transportation pilot and provide input in terms of next steps.

Keith and Sue reported that a meeting had taken place with some agency EDs, all of whom supported moving forward.

Sue reported that there have been over 800 requests for rides; 300 in the last six weeks. Keith reported that he and Sue had provided an update to Joint Services. The feedback from municipal leaders was positive. There will be a request that the budget be re-opened with a request to further fund the project. A number of questions still exist in terms of the transportation initiative:

- Can we afford it?
- How much can/will agencies contribute
- Is there a willingness to sign a partnership agreement (similar to Triple P)

Tom Turner suggested that perhaps our agencies could get to the point of putting out a call if a worker/client was driving a long distance (e.g. Ottawa) to see if others might access a ride.

Keith/Sue will meet with other agency leaders to determine interest in taking the lead on the project

- b) **Action:** Keith to draft letter to school boards welcoming their partnership in EKIOC
The letters were presented for signature by Lead Table members

6. Business arising from previous meeting

a) Update on CAS Amalgamation (Allan)

Allan reported that Lanark and Leeds-Grenville CAS are waiting for response from the commission and MCYS regarding planning for amalgamation. The agencies are preparing for incorporation by July 1. A team has been developed to lead the implementation.

7. For Decision

a) Media Attendance at Lead Table

Recommendation: that media be invited to attend presentations to Lead Table that require media coverage. **Motion Approved.**

b) Questions from EKIOC for federal candidates

There was discussion about EKIOC preparing questions for federal candidates. Margaret VB expressed the view that EKIOC has a role in terms of advocacy. Sandra commented that the questions would provide exposure for EKIOC. Dave Huether suggested that we need to know why we are doing this.

Decision: Keith will draft 5 or 6 questions which will be forwarded to members for feedback, then sent to all candidates meetings (where possible) and all candidates. Responses to be posted on the website.

8. Business Reports

➤ Report from MCYS – Morley Burwash

Morley reported that the details of the Children's Mental Health announcement in the provincial budget are still unknown. There will be a focus on Mental Health Literacy.



Every Kid in Our Communities.....

Leeds and Grenville

Margaret Fancy Coordinator

- **Coordinator/Business Reports –**
 - a) **Developmental Assets –** planning to support organizations and community (Dave Huether) Dave reported that the asset workgroup has suggested bringing together agency staff representatives to share ideas for embedding assets in ways of working. Margaret reported that the CD “Instant Assets” has been ordered for all member agencies
Action: time will be built in to May agenda for sharing of asset-building strategies.
 - b) **Update on Evaluation Grant**
Margaret reported that the literature review is almost complete. The work of Dr. Gina Browne at McMaster has been particularly helpful in terms of defining a framework for evaluation. The toolkit that is being developed will be useful for workgroups and frontline staff of agencies.
 - c) **Child and Family Centres –** workshop June 10 – recommendations for agenda
Margaret reminded partners to hold the date for a full day workshop on Child and Family Centres. Registration will be limited to about 60.
Members were reminded to consider sending staff who work with 7 to 12 year olds in addition to those connected with the early years. The workshop will be free of charge.
 - d) **Triple P –** a partnership agreement form has been developed which will be signed by all member agencies.

 - **Report from SCC**
No report

 - **Report from ASD Workgroup (standing agenda item) Kevin Kapler**
No report

 - **Report from Healthy Communities Partnership (Lois Dewey)**
 - No report
9. **New Business**
- **Brockville Family of Schools Social Media Event (Don Lewis)**
Don reported that the Family of Schools in Brockville will be hosting a carousel on social media on May 3 at BCI. Community partners are invited to participate.
10. **Next Meeting May 4, 9:30 to 11:30**

Notice of Agenda Items

- **Triple P update**