



Triple P Leeds & Grenville Partnership Agreement

Purpose:

This partnership outlines the understandings and expectations between the Implementation Working Group and community members participating in the *Every Kid in Our Community Triple P Initiative*. The purpose of the partnership agreement is to clarify the expectations of each partner member in the structure, delivery and sustainability of Triple P as a community program and an agreed upon level of commitment to the program in all areas, including but not limited to facilitation, planning and structure.

Term:

This partnership agreement will be reviewed and updated annually by the Facilitator and a representative from each community partner, with the term running from April 1 to March 31.

The Triple P implementation Working Group:

Please see the Terms of Reference for the Implementation Working Group (Appendix "A").

Training:

The Triple P facilitator, with the endorsement of the Implementation Working Group, will organize all training and accreditation sessions. All training and accreditations sessions will be conducted by an accredited trainer of Triple P International. Participants are expected to complete both the training and accreditation phases. Training of staff is designed to result in facilitation of the program within the community. The Implementation Working Group and facilitator will make the final decision regarding training spaces where required. The following criteria will be used when allocating training resources:

- Service gaps and community needs
- Agency fit
- Agency commitment
- Agency readiness
- Commitment to community coordination
- Funding available

Once a community partner has registered for a training space they have committed financially to this space and must cover the cost if unable to attend. Exceptional circumstances will be considered individually.

Organizational Commitment for Triple P:

1. Deliver programming in a manner consistent with the values and guidelines set by the Implementation Working Group.
2. Data collection for program evaluation and reporting on an individual, community and provincial level.
3. Regular manager and program staff updates, training and support.
4. Participation in annual community strategic planning and completion of the Annual Service Commitment.
5. A three year involvement in community service delivery.
6. Update facilitator bi-annually regarding staff availability.

Planning, Evaluation and Reporting:

The Implementation Working Group is responsible for ensuring the collection of mandatory data for reporting purposes. Planning and evaluation data will also be collected on behalf of the community. The Facilitator will coordinate data collection and evaluation activities on behalf of the Implementation Working Group.

Annual Service Commitment:

Key:

Level-eg: Level 2 Individual

Target Group- eg: Health Unit Staff

Commitment- eg: 3 PHN's x 4 times/yr.

| Level | Target Group | Resource/Time Commitment |
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Resources:

Consumable resources are ordered centrally by the Facilitator based on quarterly projected need. Consumable resources are purchased with Implementation Working Group funds and are stored by the Health Unit. Non consumable items are purchased by members as needed through the facilitator. Unused materials are to be returned in a timely manner.

This Partnership Agreement has been established to ensure that all partners clearly understand the expectations involved in being part of this community initiative. This agreement was endorsed by Every Kid in our Community and the Implementation Working Group prior to its implementation. Original copy to be filed with the Triple P Facilitator on behalf of the Implementation Working Group.

The terms of this Partnership Agreement are accepted by:

Agency: _____

Signature: _____

Designation of the Signer: _____

Date: _____