

Every Kid in our Communities of Leeds and Grenville Triple P Task Force for Mandatory Reporting

Terms of Reference

PURPOSE

- To create a procedure for the collection, analysis and dissemination of mandatory reporting statistics.
- To create a list of potential non-mandatory statistics to collect for program evaluation.

RESPONSIBILITIES

- Collect statistical requests from agencies that provide Triple P in Leeds & Grenville.
- Decide which statistics are mandatory.
- Create procedure (as defined under purpose) and take to *Triple P Implementation Working Group* for approval.
- Disseminate procedure to Triple P reporting agencies.

COMPOSITION

Members will include the Triple P Facilitator and at least two members of the Implementation Working Group. At least one member should have training in data analysis and/or program evaluation.

STRUCTURE

- The committee will report to the Triple P Implementation Working Group.
- The chair will be decided by the committee.
- The group will meet 2-3 times to complete the task and then be disbanded.